

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0027-IB

Fund Type: Direct Grant

Adjustment Type: Initial Budget

Fiscal Year: 2024-2025

Entity Name: South Valley Preparatory School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2024-07-01	To: 2025-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 26107.0000.41923 \$108,200.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
26107 REC/District Fiscal Agent	1000 Instruction	51100 Salaries Expense	1010 Regular Education (PreK-12) Programs	515001 South Valley Prep	1711 Instructional Assistants - Grades 1-12		\$86,520.00	\$86,520.00	2.00
26107 REC/District Fiscal Agent	1000 Instruction	51300 Additional Compensation	1010 Regular Education (PreK-12) Programs	515001 South Valley Prep	1711 Instructional Assistants - Grades 1-12		\$5,120.00	\$5,120.00	
26107 REC/District Fiscal Agent	1000 Instruction	51300 Additional Compensation	1010 Regular Education (PreK-12) Programs	515001 South Valley Prep	1411 Teachers-Grades 1-12		\$2,560.00	\$2,560.00	
26107 REC/District Fiscal Agent	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	515001 South Valley Prep	0000 No Job Class		\$4,000.00	\$4,000.00	
26107 REC/District Fiscal Agent	2500 Central Services	55915 Other Contract Services	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$10,000.00	\$10,000.00	
Sub Total							\$108,200.00		2.00
Indirect Cost									
DOC. TOTAL							\$108,200.00		

Justification:

please see attached award

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
Name	Role	Date
Justine Vigil	Business Manager	2/27/2025 12:41:00 PM